

IMA BOARD MEETING

Meeting Date

September 24th, 2018

Meeting Attendees

- Jana Hutzinger
- Leslie Paulson
- Meenakshy Aiyer
- Prasad Parupalli
- Mike Render (Author of meeting minutes) – in Attendance via conference call

Meeting Minutes

The meeting was called to order by Prasad. Minutes from the last meeting were approved based on a motion by Jana and seconded by Leslie and a unanimous vote to approve.

Prasad was unable to provide a financial report due to a personal issue with our bookkeeper, Evergreen Bookkeeping.

Mike reported that he met with Board Member Sandra Wilson last week to update her on IMA issues since she had a conflict due to the PSD Board meeting. We need to adjust our meeting night to insure she is able to attend the IMA Board meeting

Prasad discussed the current programs, including Mental Math, Legos, Jr Legos, Girls Who Code and internet of Things. He provided an estimated enrollment in each program.

He discussed the new program ACT/SAT prep being held Wednesday afternoons at the Peoria High schools. We thought we had tutors for each of the 3 high schools, but 2 of the tutors dropped out after going thru training. So, we currently are only offering the program at Richwoods High due to lack of staff. The Board suggested alternative ways to post for jobs. It was suggested we develop a job description for both ACT/ SAT tutors as well as Mental Math. Mike agreed to develop a job description. Jana will help post it on a Bradley internal posting system. Mike can send the posting also to the Bradley Smith Career Center. Leslie will help us post it on a Facebook job site.

Prasad gave an overview of the new Game Design contest we are developing with Dr Ethan Hamm from Bradley. We currently have 25 to 30 students and around 6 teams from Peoria Central, Manual, Notre Dame and Dunlap high schools . We believe that more teams will form over the next few weeks. IMA and CSE are sponsors which will financially support the contest. Bradley and PSD will be sponsors as well. The Board reminded us that we need to establish criteria for selecting the winning team. The Board was very supportive of this initiative and offered several suggestions for getting public support and visibility.

We briefly discussed a program Girls with Nerve as a potential program to run in partnership with Illinois School of Medicine. It appears there may be other programs that would help interest local youth in the field of medicine. We should keep those programs in mind for joint ownership of or at least awareness for the future.

Jana reported on the Grant she helped prepare. The grant was submitted to The Community Foundation last week. We expect to learn if our submission will win the \$15K grant in the next few weeks. If accepted the Grant will help us with capital needs for expanded enrollment and new programs. It will help us improve our staff training and effectiveness. And it will help us with public visibility. I will forward a copy of the grant application to the Board members since it has some really good insights into the challenge IMA is trying to address

It was also suggested that the IMA staff look into setting up a booth to enhance visibility of programs at a community fair.

The 6th annual Math Bowl will be held this coming January. A tentative date has been set for January 12, 2019. Bradley has some interest in participating as the host or owner of this years contest. It was noted that this contest has had around 90 students compete over the last several years. Prasad is in contact with the Bradley Provost. Jana will be presenting some information on IMA and the Math Bowl to the Bradley Deans on Sept 25 to help them decide the role they would like to play.

Prasad discussed the plans for a Holiday party for staff and the Board. Leslie offsite. This would be much appreciated. IMA leadership needs to lock down an acceptable time that would work with Leslie and the staff. Thank for the offer Leslie

The next Board meeting will be early January. Mike will check with Sandra to make sure it does not conflict with a PPS Board meeting.

Mike made a motion to adjourn the meeting. Seconded by Prasad